

## Research and Development Committee

<b>Date :</b>	<b>Wednesday, 30<sup>th</sup> October 2019</b>
<b>Time :</b>	<b>7.00pm</b>
<b>Venue:</b>	<b>Committee Room, Municipal Offices</b>
<b>Administrator</b>	<b>David Pope (01536) 535661</b> e-mail: <a href="mailto:davidpope@kettering.gov.uk">davidpope@kettering.gov.uk</a>

### AGENDA

1. Apologies
2. Minutes of the meeting of this Committee held on 3<sup>rd</sup> September 2019 to be approved and signed.
3. Declarations of Interest\*
  - Disclosable Pecuniary Interests
  - Personal Interests
  - Any application of a party whip
4. Any items of urgency the Chair decides should be considered
5. Any matters referred to the Committee for a decision in relation to a call-in to be considered
6. Any responses of the Executive to reports of Scrutiny Committees, to be considered where appropriate (**attached**)
7. The Chair of the Committee to ask members of the public present if they wish to speak on any public items on the Agenda.

8. Main items

<b>Item</b>	<b>Report</b>	<b>Led by</b>
A1	Kettering Town Centre Task and Finish Group Recommendations ( <i>attached</i> )	Rochelle Mathieson
A2	Pet Policy ( <i>to follow</i> )	John Conway
A3	Domestic Abuse Policy ( <i>to follow</i> )	John Conway
A4	Work Programme ( <i>attached</i> )	Martin Hammond

***The membership of this Committee is: -***

***Councillors Bain, Davies, Hakewill, Henson, Scrimshaw, Tebbutt and Titcombe***

***Substitutes:- Councillors C Brown, M Brown, Currall, Don, Marks, Moreton and Stanton***

- \* Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

### **Fire Alarm**

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

### **Toilets**

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

### **Facilities for Babies and Children**

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

### **Access for Disabled People**

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

### **No Smoking**

Smoking is not permitted in the Municipal Offices.

### **Reporting on Meetings of the Council**

Members of the press and public are entitled to report on meetings of the Council, Committees and the Executive, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 01536 534191 or email [democracy@kettering.gov.uk](mailto:democracy@kettering.gov.uk) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting. The Protocol for members of the public wishing to film and report on meetings is available on Kettering Borough Council's website at:

<http://www.kettering.gov.uk/recordingmeetings>