

To all Members

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*Our Ref:* DJP  
*Your Ref:*  
*Date:* 17<sup>th</sup> September 2019

Dear Councillor

You are summoned to a meeting of Kettering Borough Council to be held in the Council Chamber on Wednesday, 25<sup>th</sup> September 2019 at 7.00pm.

Yours faithfully

A handwritten signature in black ink, appearing to read 'G Soulsby', with a large loop on the left and a long horizontal stroke across the middle.

G Soulsby

Managing Director

## **AGENDA**

1. Apologies.
2. Minutes of the meeting of Council held on 24<sup>th</sup> July 2019 to be approved as a correct record and signed by the Mayor
3. Declarations of Interest:-
  - Disclosable Pecuniary Interests
  - Personal Interests
4. To receive any announcements from the Mayor and/or the Leader of the Council.
5. Report of the Managing Director.
6. The Mayor to ask members of the public present if they want to speak on any item on the agenda.

### **REPORTS:**

7. Amendments to the Constitution
8. Changes to the Terms of Reference for the North Northamptonshire Joint Committee
9. North Northamptonshire Statement of Community Involvement
10. Local Development Scheme
11. Polling Place and Polling District Review

### **MOTIONS:**

12. To consider motions received in accordance with Council Procedure Rule 16 as follows:-

- (i) To be proposed by Cllr Anne Lee and seconded by Cllr Maggie Don:-

*“This Council aims to protect residents and visitors from road danger, air and noise pollution and improve the health, economy and wellbeing of local communities. This Council recognises that creating a public environment that encourages cycling and walking is a low cost and highly effective way of achieving these aims. Therefore, investment should be made in changing patterns of travel in favour of walking and cycling.*”

13. To receive questions from members.
14. Any matters of urgency that the Mayor decides should be considered.

### **Fire Alarm**

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

### **Toilets**

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

### **Facilities for Babies and Children**

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

### **Access for Disabled People**

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

### **No Smoking**

Smoking is not permitted in the Municipal Offices.

### **Reporting on Meetings of the Council**

Members of the press and public are entitled to report on meetings of the Council, Committees and the Executive, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 01536 534191 or email [democracy@kettering.gov.uk](mailto:democracy@kettering.gov.uk) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting. The Protocol for members of the public wishing to film and report on meetings is available on Kettering Borough Council's website at:

<http://www.kettering.gov.uk/recordingmeetings>