

## STANDARDS ADVISORY COMMITTEE

**Monday, 29<sup>th</sup> July 2019 at 7.00 pm**  
**Committee Room, Municipal Offices,**  
**Bowling Green Road, Kettering**

Committee Administrator: Anne Ireson  
Direct Line: (01536) 534398

### AGENDA

1. Apologies.
2. Minutes of the meeting of the Standards Advisory Committee held on 7<sup>th</sup> May 2019 to be approved as a correct record and signed by the Chair.
3. Any matters of urgency that the Chair of the Committee decides should be considered.
4. Declarations of Interest:-
  - (a) Disclosable Pecuniary Interests
  - (b) Personal Interests
5. The Chair of the Committee to ask members of the public present if they want to speak on any public items on the agenda.
6. Committee Reports
  - A1 Statutory Officers' Model Disciplinary Procedure Martin Hammond
  - A2 Changes to the Councillor Code of Conduct Martin Hammond
  - A3 Update on Standards Investigation Ola Oduwole

*The membership of this Committee is:-*

*Non-elected Independent Members: Julie Miller (Chair), Stuart Kilpatrick, Brian Christie, Phil Carter, Lloyd Landry*

*Parish/Town Councillors: 2 vacancies*

*Borough Councillors: Ruth Groome, Cliff Moreton and Jonathan West*

*Independent Person: Mr Mike Sawford*

*Working with and on behalf of local people*

## Fire Alarm

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

## Toilets

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

## Facilities for Babies and Children

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

## Access for Disabled People

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

A hearing loop is available during all public meetings that take place in the Council Chamber or Committee Room. Please switch your hearing aid or other device to the appropriate setting (commonly the "T" setting).

## No Smoking

Smoking is not permitted in the Municipal Offices.

## Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Committees and the Executive, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 01536 534191 or email [democracy@kettering.gov.uk](mailto:democracy@kettering.gov.uk) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting. The Protocol for members of the public wishing to film and report on meetings is available on Kettering Borough Council's website at:

<http://www.kettering.gov.uk/recordingmeetings>

## Private and Confidential Items

The press and members of the public can be excluded from business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972. The reason for discussing the issue in private is indicated on the Order of Business.