



North Northamptonshire Joint Planning Committee

Public Meeting at 7.00 pm on Thursday, 25th July 2019

Council Chamber
Municipal Offices
Bowling Green Road
Kettering
Northants
NN15 7QX

AGENDA

Item No.	Subject	Responsible Officer
1.	Election of Chair	
2.	Appointment of Deputy Chair	
3.	Apologies	
4.	Declarations of interest by Councillors <i>Councillors should be reminded of the seriousness of not declaring an interest in any items to be discussed on the agenda, irrespective of whether they are a member of the committee or not</i>	
5.	The minutes of the meeting held on 25 th April 2019 to be approved and signed by the Chair	
6.	North Northamptonshire Joint Core Strategy Review	Andrew Longley 01832 742359
7.	North Northamptonshire Statement of Community Involvement	Samuel Humphries 01832 742358
8.	Urgent items	
9.	Date of Next Meeting	

Issued: 17th July 2019

Procedures for speaking at a meeting

Members of the public may speak on any item of the agenda for no more than three minutes. If you wish to speak at a meeting, please notify Anne Ireson, Democratic Services Manager at Kettering Borough Council (contact details below) at least 24 hours before the meeting.

Procedures for asking questions at a meeting

The public may also put questions to the committee. Two working days' notice of the question to be asked should be given to the Committee Support Officer (see below). Questions should be related to subjects within the Committee's remit and addressed to the Chair of the meeting. As with the procedures for speaking, asking the question should not go beyond three minutes.

An answer to the question will normally be provided verbally at the meeting. Where an answer is not available, a written response will be sent to the questioner.

Procedure for presenting petitions at a meeting

The Committee will receive petitions at the meeting, which should be presented by one person. Two working days' notice of presenting a petition at the meeting should be given to the Committee Support Officer (see details below). As with the procedures for speaking, presentation of the petition should not exceed three minutes. Petitions will be forwarded to the relevant officer for action and direct liaison with the petitioner.

Committee Support Officer:

Anne Ireson
Democratic Services Manager
Kettering Borough Council
Bowling Green Road
Kettering NN15 7QX

Tel: 01536 534398

Email: anneireson@kettering.gov.uk

Head of the North Northamptonshire Joint
Planning & Delivery Unit:

Andrew Longley
c/o East Northamptonshire Council
Cedar Drive
Thrapston
Kettering
Northants
NN14 4LZ

Tel: 01832 742359

Email: andrewlongley@nnjpu.org.uk

MEETINGS AT KETTERING BOROUGH COUNCIL

Fire Alarm

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

Toilets

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

Facilities for Babies and Children

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

Access for Disabled People

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

A hearing loop is available during all public meetings that take place in the Council Chamber or Committee Room. Please switch your hearing aid or other device to the appropriate setting (commonly the "T" setting).

No Smoking

Smoking is not permitted in the Municipal Offices.