



Municipal Offices
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Dear Resident

Proposed Extension to Zone J Residential Parking Scheme

In my recent letter I explained that together with Northamptonshire County Council, we are looking at areas in Zone J, which strongly support parking restrictions to consider if a smaller zone could be created.

We have now carried out our assessment. We have looked at resident and business feedback and the practicality of managing the scheme. Attached to this letter is a plan showing the proposed extension to Zone J residential parking zone.

We are now seeking your views on the proposals. Attached to this letter is a survey, which gives you the opportunity to let us know whether you support consideration being given to introducing a scheme in your area.

The Executive Committee of Kettering Borough Council have stated that to progress to be considered for full implementation, the public vote (by way of this survey) **must demonstrate that 60% of all households within a zone area are in favour of the proposal.**

Consultation is not a guarantee that any proposal will be taken forward.

It is therefore extremely important that your completed survey is returned before XXX, to ensure that your views are taken into consideration.

A pre-paid envelope to return your survey is enclosed, no stamp is required; just post it in a post box.

Following the consultation, if there is sufficient support, and Members agree the proposal, the relevant Traffic Regulation Orders would be implemented following the usual legal procedures.

You will be notified of the outcome of the consultation.

If you have any queries, please contact us on 01536 410333, email us at residentsparking@kettering.gov.uk or write to us at: Residents Parking Team, Public Services, Kettering Borough Council, Bowling Green Road, Kettering, NN15 7QX

Thank you for your assistance.



Northamptonshire
County Council

Kettering
Borough Council

Resident's Parking Fact Sheet

Introduction

Northamptonshire County Council and Kettering Borough Council are considering the introduction of a residents parking scheme in your area.

This fact sheet is designed to answer questions you may have about this scheme.

The map of the proposed area is attached. This would be an extension to the existing scheme in zone J.

Should you need any further information, please contact us on:

- Telephone: 01536 410333
- Email: residentsparking@kettering.gov.uk

Residents' Parking Permit Schemes

Residents parking permit schemes are designed to offer the opportunity for residents to have parking priority over non-residents. Currently, residents within a parking zone are eligible to apply for up to three permits per household.

Each permit costs £35 and allows residents to park their vehicle within the zone. Whilst there is no guarantee that there will always be spaces available to residents, the scheme is designed to optimise the availability of spaces for residents.

Visitor parking permits (scratch cards) are available for use by visitors (including tradesmen) to residences within the parking zones. Visiting medical staff may apply for either a carer's permit or a scratch card. You do not have to have a permit in order to purchase scratch cards.

Times of Operation

Most existing residents parking schemes within Kettering operate on a 24 hour, seven days per week basis, but there are some schemes, which limit non-residents parking in the daytime only.

As the proposed scheme is an extension to an existing zone, any extension would operate at similar times to the existing zone, in this case 24-hours, seven days a week.

Layout of Scheme

The enclosed plan indicates the boundaries of the proposed scheme.

There are currently a number of short stay waiting bays, available for use by non-permit holders, we would like your views (in the survey) on the use of these bays in the future. It is possible that some short lengths of parking prohibition (double yellow lines) will be introduced around junctions for highway safety reasons.

At this stage, the Council is seeking to find out what problems you experience, if any, and to establish your views on the proposed introduction of a residents parking scheme in your area. There is no guarantee that any scheme will go ahead at this point in time.

Next Steps

The results will be collated and then considered by the Council Executive Committee. If the Executive agrees to the proposed zone there needs to be a formal process of consultation, which is required in order to ensure that we can enforce the parking restrictions.

At this stage, there are no definite proposals for this suggested extension to zone J. It is always possible that, as a result of this consultation, the scheme will not be introduced.

What might it mean to you if the Executive Committee agree the proposal following consultation?

If the proposed scheme is considered and agreed by the Executive committee to go ahead, provided you display a valid permit issued by the Council, you would be able to park within the designated zone without a time restriction. A resident's parking scheme does not entitle you to park in any particular location in the street; for example you cannot expect to park outside your front door at all times.

The permit would not allow you to park on yellow lines during their times of operation or obstruct the Highway.

What about the different zones?

There are a number of existing residents parking schemes in Kettering. Your permit would only allow you to park on streets within your zone. Your permit would show the zone in which you would be entitled to park. You can park everywhere within the zone.

What types of permit will be available?

In residents parking zones, there are four types of permits:

1. Resident's permit
2. Business Permit
3. Visitor Permit (also known as scratch cards)
4. Carers/ Medical Permit

Resident's Permit

A resident's permit would have your vehicle registration number printed on it. In order to obtain a permit, you would need to provide the following information to the Council:

- proof of vehicle ownership (or a letter of authority from your supplier in the case of a lease car, or an employer in the case of a company car) and
- proof of your residence in the zone when you apply

The permit can only be used for the vehicle specified. Displaying an invalid or expired permit may result in an Excess Charge Notice of £70 being issued.

There is a limit on the number of permits that can be issued to each household. Usually this would be three; however, in some zones where there is less on-street parking space, this may be reduced.

In the event of a change of vehicle, the old permit would need to be exchanged for a new permit for the new vehicle. If you have a need to park on a driveway, you may choose not to purchase a parking permit(s).

Each permit is subject to an annual fee, **which is £35**. The annual fee is used to provide resources for the enforcement and administration of the residents parking zones in Kettering.

Business Permits

Businesses operating within a Residents' Parking Scheme are eligible for a permit. In the event of a change of vehicle, the old permit would be exchanged for a new permit for the new vehicle. **The annual fee is £35 per permit**, per year and businesses may apply for up to three permits. Businesses within the zone may also opt to purchase daily scratch cards to allow their customers to park.

Visitor Permits

If there are waiting areas within a zone that are available to non-permit holders, then visitors could use these bays.

Visitors can also use a visitors parking permit (scratch card). **These cost £6 per book of 24 scratch cards**. There is no limit on the number of scratch cards you may purchase. There is no requirement for residents to purchase a £35 permit if they want to purchase daily scratch cards for their visitors.

Long Term Carer's/ Medical Permits

Longer-term carer's visits can use a Carers/ Medical Permit. These would be issued to the appropriate organisation(s). Residents that require a Carers permit can apply for these.

Permitted Vehicles

Permits will only be issued to vehicles under 2.25 tonnes, 2.25 metres in height.

Unattached caravans, trailers, boats etc. would not be eligible for a permit and must not be parked in the resident zone.

What about blue badge holders?

There are no exemptions for disabled badge holders within the zones.

What about loading and unloading?

Loading and unloading operations do not require the driver to have a permit or scratch card, as long as the driver is physically in the act of loading and unloading only.

How will I know where to park?

There will be signage in place, which denotes where the zone begins and ends. There will also be repeater signs along the road to indicate to drivers that they are inside a restricted parking zone. Drivers should not park over a dropped kerb vehicle access or on grassed areas.

How will the scheme be enforced?

Kettering Borough Council has a team of trained uniformed Environmental and Parking Wardens to enforce schemes within the Borough.

What happens next?

The survey responses will be assessed and a detailed proposal prepared. Before a zone is considered by the Executive committee for introduction, at least 60% of all households in the area will need to support the proposal. Zones may be amended following feedback from the consultation. The final decision on whether to implement any residents parking zones will be made by the Council's Executive Committee.

What happens if a scheme is proposed and approved for introduction by the Executive Committee?

Kettering Borough Council will ask the County Council, as Highway Authority, to formally advertise the intention to introduce the Traffic Regulation Orders for a Residents' Parking Scheme.

This is a legal requirement and the Council must consider any further views expressed at that stage, prior to the introduction of any scheme.

When you have given this matter your consideration, the Council would appreciate your views by completing the attached survey and returning it in the prepaid envelope provided.

Thank you.

Northamptonshire County Council and Kettering Borough Council are considering the introduction of a parking scheme in your neighbourhood.

We would be grateful if you would take few minutes to complete this questionnaire, and then return it in the reply paid envelope provided. All you have to do is to pop the envelope with the completed questionnaire, in any post box.

PLEASE COMPLETE AND RETURN YOUR SURVEY BY XXXX

Please tick one box that most closely accords with your views for each question.

Name (optional):

Address:

1. Is your Property:-

Residential A business Other

If other please specify:

If a Business, please go straight to question 4

2. How many off-road parking spaces do you have, including any garages?

3. How many cars are normally kept at your property? ***Please now go to question 8*** |

4. Nature of Business:

5. How many employees do you have:

6. Do you have off street parking? YES NO

If Yes, how many parking spaces:

7. Do you need short stay parking close to your premises YES NO

Please turn over for further questions...

Questions for All Respondents

8. Do you have difficulty locating a parking place?

During the day

In the evening

At weekends

Yes No

Yes No

Yes No

9. If you have difficulty parking, is the problem caused by:

Residents Cars

Customers of local businesses

Employees of local businesses

Other (please specify):

10. Do you support the introduction of a residents parking scheme in your area?

YES

NO

11. Would you support the introduction of other parking restrictions as an alternative to a residents parking scheme?

YES

NO

12. Do you think that the existing short stay 2 hour parking bays on Headlands should **(please tick one box only)**:

Remain as they are

Be for residents parking if the proposed residents parking scheme is introduced

Be available for both visitors (2 hours) and residents

Any other comments:

Thank you for taking the time to complete this survey, and helping the Council to review and improve the services that it provides. All information given will be treated in confidence. A pre-paid envelope is enclosed.