

APPENDIX ONE - TIMETABLE FOR A COMMUNITY GOVERNANCE REVIEW

Stage	Likely timescale	Comments
Decision at full Council to undertake a community governance review and how that should be overseen by members.	February or April Council	The Local Government Reform Advisory Committee would be a suitable vehicle for providing oversight.
Full Council agree terms of reference	February or April	This could be combined with the stage above, but would probably need details to be worked up by the Advisory Committee in more detail.
Consultation plan and details of any new Town Council role to be worked up and then approved by full Council	Allow 4 weeks; April or June 2019 Council	
Consultation stage one	Minimum of 6 weeks	
Take submission and consultation results back to Council	September Council	
Publish draft recommendations for further consultation	Minimum of 6 weeks	
Final recommendation to full Council	December Council	
Make re-organisation order	January 2020	
Set precept for new parish	February Council 2020	Done by the Borough Council for its first precept
Elections to Parish Council	May 2020	