

New Key Performance Information Booklet

Issue 71 April 2017



Need Further Information?

For further information on the contents of this performance booklet please contact Guy Holloway on 01536 534 243.

Members of the Monitoring & Audit Committee:

If you want to go into further detail on any of the areas contained within the performance booklet at the Monitoring and Audit Committee, please contact either David Pope on 01536 535 661 or Anne Ireson on 01536 534 398 no less than 3 working days in advance of the meeting.

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Financial Information

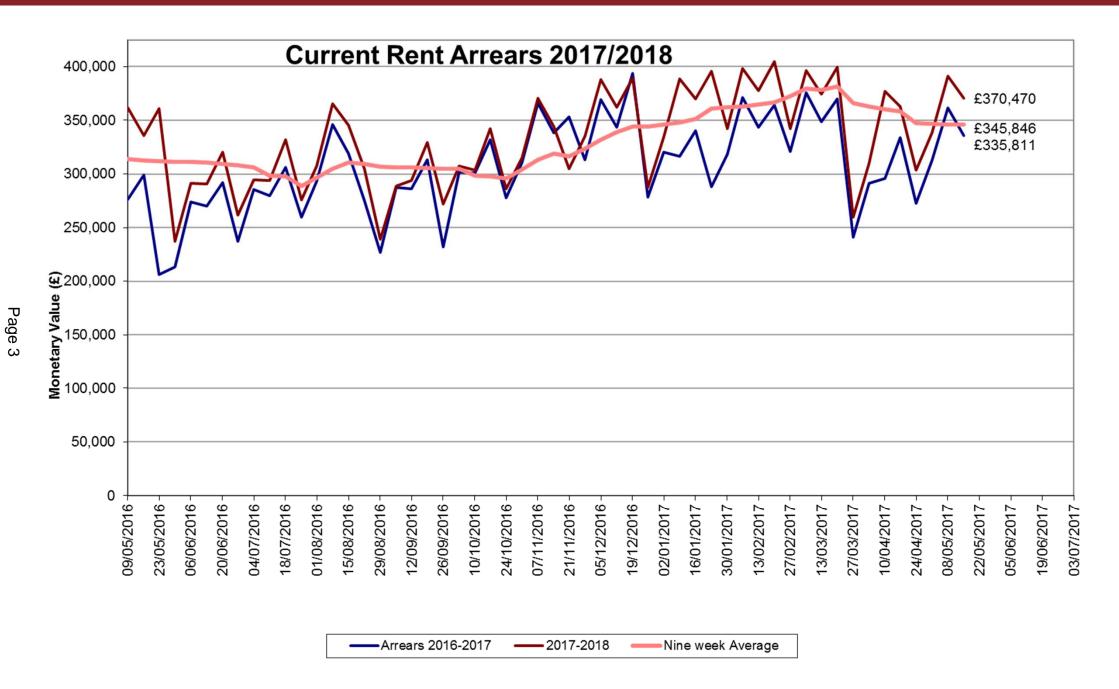
For the latest Financial Information please refer to the Executive Report dated 14th June 2017, entitled 'Maintaining a Durable Budget'.

The report can be found online at www.kettering.gov.uk

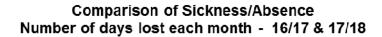
Performance Update

Number of affordable homes delivered 200 NA 15 2 130 130 131 Ni 157a Planning major applications processed in 13 weeks 100.00% 89.00% 100.00% 100.00% 4/4 90% 90% 90% 1057b Planning major applications processed in 8 weeks 93.68% 87.00% 100.00% 100.00% 100.00% 17/17 95% 95% 95% 157c Planning other applications processed in 8 weeks 97.10% 94.00% 100.00% 100.00% 4/4 90% 90% 90% 90% 100.0	PI Ref.	Description of PI	16/17 Outturn	Top Quartile	April 2016/17	April 2017/18	Volume	2016/17 Profiled Target	2017/18 Target	2018/19 Target
Number of affordable homes delivered 200 NA 15 2 130 130 131 Number of affordable homes delivered 200 NA 15 2 100.00% 4/4 90% 90% 90% 90% 157a Planning major applications processed in 13 weeks 93.65% 87.00% 100.00% 100.00% 17/17 95% 95% 95% 95% 100.00% 100.00% 17/17 95% 95% 95% 100.00% 100.00% 100.00% 17/17 95% 95% 95% 100.00% 1	Managing									
N 157a Planning major applications processed in 13 w eeks 100.00% 89.00% 100.00% 100.00% 17/17 95% 95% 95% 100.00% 100.00% 17/17 95% 95% 95% 100.00% 100.00% 17/17 95% 95% 95% 95% 100.00% 100.00% 17/17 95% 95% 95% 95% 100.00%	NI 154	Net additional homes provided	706	N/A	ANNUAL	ANNUAL			634	634
N 157b Planning minor applications processed in 8 weeks 93.96% 87.00% 100.00% 100.00% 17117 95% 95% 95% 157c Planning other applications processed in 8 weeks 97.10% 94.00% 100.00% 98.00% 49/50 95% 95% 95% 100.00%	NI 155				15	2				130
N 157c Planning other applications processed in 8 w eeks 97.10% 94.00% 100.00% 98.00% 49/50 95% 95% 121 204 % of appeals against authority's decision to refuse planning applications 55.6% 26.7% 0.0% 0.0% 0.0% 0/0 30% 30% 30% 30% 30% 30% 30% 30% 30% 30	NI 157a	• ,		89.00%	100.00%	100.00%	4/4		90%	90%
LP 204	NI 157b		93.96%	87.00%	100.00%	100.00%	17/17		95%	95%
### ### ##############################	NI 157c	Planning other applications processed in 8 w eeks	97.10%	94.00%	100.00%	98.00%	49/50		95%	95%
MPI 25 Percentage of calls answered by switchboard 94.74% N/A 94.49% 81.00% 90.0% 90.0	LPI 204	% of appeals against authority's decision to refuse planning applications	55.6%	26.7%	0.0%	0.0%	0/0		30%	30%
MPI 26 Percentage of calls answered within 15 seconds by switchboard 91.26% N/A 89.20% 81.80% 90.0%	Efficient ar	nd Effective Service Delivery								
LPI 78a Average time to process new benefits claims (days)	MPI 25	Percentage of calls answered by switchboard	94.74%	N/A	94.49%	81.00%			90.0%	90.0%
LPI 78b	MPI 26	Percentage of calls answered within 15 seconds by switchboard	91.26%	N/A	89.20%	81.80%			90.0%	90.0%
Enhanced Local Government MPI 8 % Invoices paid on time 98.60% 97.01% 98.7% 99.4% 1319/1327 99% 99% LPI 9 % Council Tax collected 97.79% 98.5% 11.73% 11.51% 11.90% 97.50% 97.50 LPI 10 % NNDR collected 99.29% 99.36% 11.70% 10.54% 11.79% 99% 99% LPI 12 Days staffing lost (per member of staff) 10.74 8.33 0.85 0.94 0.66 8 8 LPI 166a Proportion of rent collected 98.67% 98.63% 95.52% 94.03% 0.66 8 8 LPI 79b(ii) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% 70% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 51.14% 43.18%	LPI 78a	Average time to process new benefits claims (days)	19.01	21.2	19.10	20.80	3577/172		21.00	21.00
MPI 8 % Invoices paid on time 98.60% 97.01% 98.7% 99.4% 1319/1327 99% 99% LPI 9 % Council Tax collected 97.79% 98.5% 11.73% 11.51% 11.90% 97.50% 97.50 LPI 10 % NNDR collected 99.29% 99.36% 11.70% 10.54% 11.79% 99% 99% LPI 12 Days staffing lost (per member of staff) 10.74 8.33 0.85 0.94 0.66 8 8 LPI 66a Proportion of rent collected 98.67% 98.63% 95.52% 94.03% 0.66 8 8 LPI 79b(ij) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% 70% LPI 79b(ij) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar)	LPI 78b	Average time to process change in circumstances (days)	5.57	7	8.99	7.19	11381/1583		12.00	12.00
LPI 9 % Council Tax collected 97.79% 98.5% 11.73% 11.51% 11.90% 97.50% 97.50 97.50	Enhanced	Local Government		,						
LPI 10 % NNDR collected 99.29% 99.36% 11.70% 10.54% 11.79% 99% 99% LPI 12 Days staffing lost (per member of staff) 10.74 8.33 0.85 0.94 0.66 8 8 LPI 66a Proportion of rent collected 98.67% 98.63% 95.52% 94.03% 98.88% 98.88 LPI 79b(i) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% 70% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% Cleaner environment NI 195a % of land / highways that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3% 3% NI 195b % of land / highways that have below acceptable levels of graffiti 0% (Jul) ** 1% 0% (Nov) 0% (Jul) *	MPI 8	% Invoices paid on time	98.60%	97.01%	98.7%	99.4%	1319/1327		99%	99%
LPI 12 Days staffing lost (per member of staff) 10.74 8.33 0.85 0.94 0.66 8 8 LPI 66a Proportion of rent collected 98.67% 98.63% 95.52% 94.03% 98.88% 98.88 LPI 79b(ii) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% 70% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% Cleaner environment NI 195a % of land / highw ays that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3% 3% NI 195b % of land / highw ays that have below acceptable levels of graffiti 0% (Jul) ** 6.0% 4.4% (Nov) 0% (Jul) ** 3% 3% NI 195c % of land / highw ays that have below acceptable levels of graffiti 0% (Jul) ** <	LPI 9	% Council Tax collected	97.79%	98.5%	11.73%	11.51%		11.90%	97.50%	97.50%
LPI 66a Proportion of rent collected 98.67% 98.63% 95.52% 94.03% LPI 79b(i) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% 70% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household w aste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% Cleaner environment NI 195a % of land / highw ays that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3% 3% NI 195b % of land / highw ays that have below acceptable levels of detritus 0% (Jul) ** 6.0% 4.4% (Nov) 0% (Jul) ** 3% </td <td>LPI 10</td> <td>% NNDR collected</td> <td>99.29%</td> <td>99.36%</td> <td>11.70%</td> <td>10.54%</td> <td></td> <td>11.79%</td> <td>99%</td> <td>99%</td>	LPI 10	% NNDR collected	99.29%	99.36%	11.70%	10.54%		11.79%	99%	99%
LPI 79b(i) Overpaid benefit recovered as % of current year overpayments 76.27% 82.4% 67.14% 82.44% 66.50% 70% LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% Cleaner environment NI 195a % of land / highw ays that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3% 3% NI 195b % of land / highw ays that have below acceptable levels of graffiti 0% (Jul) ** 6.0% 4.4% (Nov) 0% (Jul) ** 3% 3% 3% NI 195c % of land / highw ays that have below acceptable levels of graffiti 0% (Jul) ** 1% 0% (Nov) 0% (Jul) ** 3% 3%	LPI 12	Days staffing lost (per member of staff)	10.74	8.33	0.85	0.94		0.66	8	8
LPI 79b(ii) Overpaid benefit recovered as % of total overpayments outstanding 31.31% 36.8% 3.96% 3.38% 4.60% 35% 35% Greener environment NI 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% 52% 52% 52% 52% 52% 52% 52% 52%	LPI 66a	Proportion of rent collected	98.67%	98.63%	95.52%	94.03%			98.88%	98.88%
Ni 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% 52% 52% 52% 52% 52% 52% 52% 52%	LPI 79b(i)	Overpaid benefit recovered as % of current year overpayments	76.27%	82.4%	67.14%	82.44%		66.50%	70%	70%
Nil 192 % of household waste recycled and composted 51.14% 43.18% 50.51% 51.14% (Mar) 52% 52% 52% 52% 52% 52% 52% 52% 52% 52%	LPI 79b(ii)	Overpaid benefit recovered as % of total overpayments outstanding	31.31%	36.8%	3.96%	3.38%		4.60%	35%	35%
Cleaner environment NI 195a % of land / highw ays that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3% 3% 1.0% (Nov) 0% (Jul) **	Greener e	nvironment								
Ni 195a % of land / highw ays that have below acceptable levels of litter 0% (Jul) ** 3.0% 1.3% (Nov) 0% (Jul) ** 3.0% 1.3% (Nov) Ni 195b % of land / highw ays that have below acceptable levels of detritus 0% (Jul) ** 6.0% 4.4% (Nov) 0% (Jul) ** 3% 3% 3% 195c % of land / highw ays that have below acceptable levels of graffiti 0% (Jul) ** 1% 0% (Nov) 0% (Jul) ** 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	NI 192	% of household waste recycled and composted	51.14%	43.18%	50.51%	51.14% (Mar)			52%	52%
NI 195b % of land / highways that have below acceptable levels of detritus 0% (Jul) ** 6.0% 4.4% (Nov) 0% (Jul) ** NI 195c % of land / highways that have below acceptable levels of graffiti 0% (Jul) ** 1% 0% (Nov) 0% (Jul) ** 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3% 3%	Cleaner er	nvironment								
NI 195c % of land / highways that have below acceptable levels of graffiti 0% (Jul) ** 1% 0% (Nov) 0% (Jul) ** 3% 3%	NI 195a	% of land / highw ays that have below acceptable levels of litter	0% (Jul) **	3.0%	1.3% (Nov)	0% (Jul) **			3%	3%
	NI 195b	% of land / highw ays that have below acceptable levels of detritus	0% (Jul) **	6.0%	4.4% (Nov)	0% (Jul) **			3%	3%
NI 195d % of land / highw ays that have below acceptable levels of fly-posting 0% (Jul) ** 0% 0% (Nov) 0% (Jul) ** 3% 3%	NI 195c	% of land / highw ays that have below acceptable levels of graffiti	0% (Jul) **	1%	0% (Nov)	0% (Jul) **			3%	3%
	NI 195d	% of land / highw ays that have below acceptable levels of fly-posting	0% (Jul) **	0%	0% (Nov)	0% (Jul) **			3%	3%
NOTES KEY Target met or bettered	NOTES				KEY		Target met or be	ttered		
These indicators do not have profiled targets or volume information provided Target missed		These indicators do not have profiled targets or volume information provide			Target missed					
Descriptions of the figures listed in the 'Volume' column have been added to the Questions and Amendment log Close to target or cannot compare to target	Descriptions				Close to target o	r cannot com	pare to target	t		
Please note due to the lead times for committee information the data may not be the latest available				_						
* Estimate based on current requirements and increased commencements at sites		-								
** The cleaner environment Pls will changed from the current Keep Britain Tidy indicators to new APSE for the next KPIB. This is the latest data we currently have available.			rs to new APS	E for the next	KPIB. This is the	latest data w e c	urrently have ava	ilable.		

Housing Rent Arrears Graphs

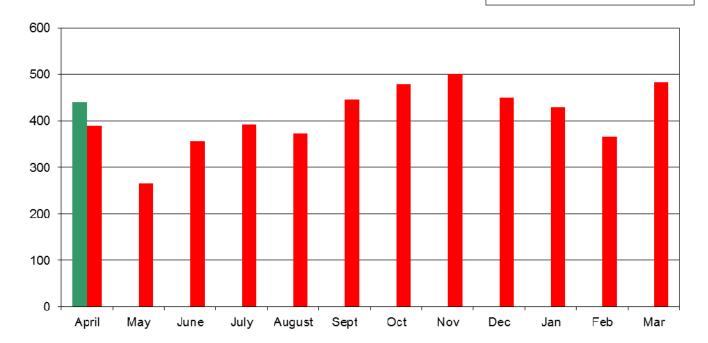


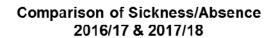
Staff Sickness Summary

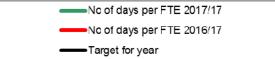


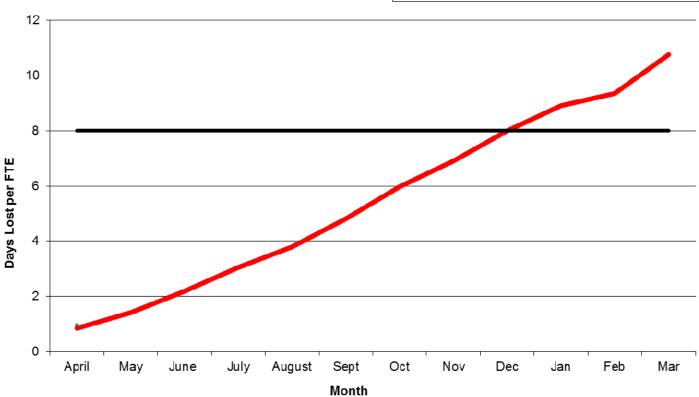
■ Total days lost per month 2017/18

■Total days lost per month 2016/17









LPI 12 | FTE Days Lost Due to Sickness Absence



FTE Days Lost To Date 2017 TO 2018

Current month: 1

Service Unit	F.T.E Apr-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Totals YTD	WDL per F.T.E	Annualised
Commercial Development	10.88	18.92												18.92	1.74	20.87
Corporate & Cultural Services	24.38	25.29												25.29	1.04	12.45
Customer Services	69.30	29.05												29.05	0.42	5.03
Democratic & Legal Services	17.22	0.00												0.00	0.00	0.00
Development Services	41.84	7.00												7.00	0.17	2.01
Environmental Care	172.30	238.76												238.76	1.39	16.63
Housing	61.01	53.73												53.73	0.88	10.57
Public Services	41.27	31.60												31.60	0.77	9.19
Resources	19.57	17.32												17.32	0.89	10.62
SMT Support	5.62	18.00												18.00	3.20	38.43
Strategic Management Team	3.60	1.00												1.00	0.28	3.33
Total WDL to date:	466.99	440.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.67		
Self-certified	sickness:	82.40												82.40	1	
Medically-certified	sickness:	358.27												358.27	1	

Summary results:		
Kettering Borough Cour	ncil	
	0.94	Days lost per FTE to date
-	11.32	Total Annualised
of which	2.12 (19%)	days are Self Certificated
and	9.21 (81%)	days are Certified
	8.00	TARGET

Commercial Development
Corporate & Cultural Services
Customer Services
Democratic & Legal Services
Development Services
Environmental Care
Housing
Public Services
Resources
SMT Support
Strategic Management Team
Total working days lost to date:

Service Unit

Apr-17	%	%	May-17	%	%	Jun-17	%	%	Jul-17	%	%	Aug-17	%	%	Sep-17	%	%	Cum	% age	% age
total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total	Med Cert	Self Cert
18.92	95.1%	4.9%	0.00	#DIV/0!	#DIV/0!	18.92	95%	5%												
25.29	87.0%	13.0%	0.00	#DIV/0!	#DIV/0!	25.29	87%	13%												
29.05	62.0%	38.0%	0.00	#DIV/0!	#DIV/0!	29.05	62%	38%												
0.00	#DIV/0!	#DIV/0!	0.00	#DIV/0!	#DIV/0!															
7.00	71.4%	28.6%	0.00	#DIV/0!	#DIV/0!	7.00	71%	29%												
238.76	86.6%	13.4%	0.00	#DIV/0!	#DIV/0!	238.76	87%	13%												
53.73	66.5%	33.5%	0.00	#DIV/0!	#DIV/0!	53.73	66%	34%												
31.60	57.0%	43.0%	0.00	#DIV/0!	#DIV/0!	31.60	57%	43%												
17.32	96.9%	3.1%	0.00	#DIV/0!	#DIV/0!	17.32	97%	3%												
18.00	100.0%	0.0%	0.00	#DIV/0!	#DIV/0!	18.00	100%	0%												
1.00	0.0%	100.0%	0.00	#DIV/0!	#DIV/0!	1.00	0%	100%												
440.67	81.3%	18.7%	0.00	#DIV/0!	#DIV/0!	440.67	81%	19%												

Service Unit

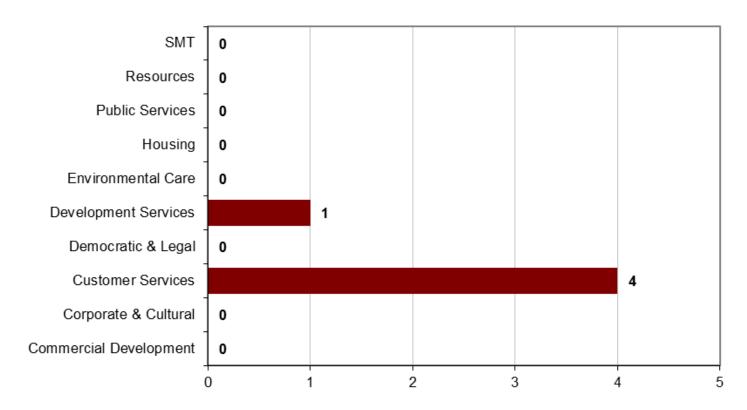
Commercial Development
Corporate & Cultural Services
Customer Services
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Development Services
Environmental Care
Housing
Public Services
Resources
SMT Support
Strategic Management Team

Total working days lost to date:

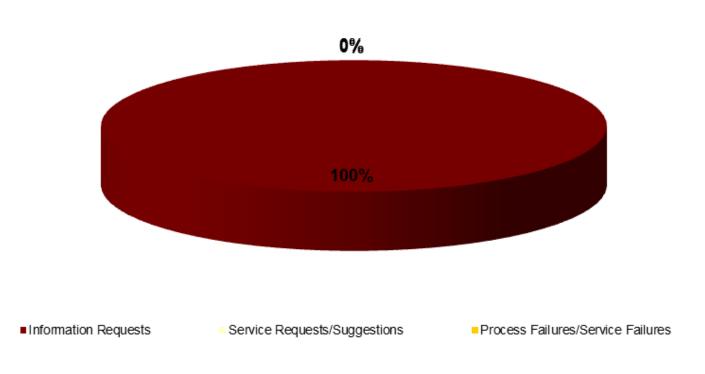
Oct-16	%	%	Nov-16	%	%	Dec-16	%	%	Jan-17	%	%	Feb-17	%	%	Mar-17	%	%	Cum	% age	% age
total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total days	med cert	self cert	total	-	Self Cert
0.00	#DIV/0!	#DIV/0!	18.92	95%	5%															
0.00	#DIV/0!	#DIV/0!	25.29	87%	13%															
0.00	#DIV/0!	#DIV/0!	29.05	62%	38%															
0.00	#DIV/0!	#DIV/0!	0.00	#DIV/0!	#DIV/0!															
0.00	#DIV/0!	#DIV/0!	7.00	71%	29%															
0.00	#DIV/0!	#DIV/0!	238.76	87%	13%															
0.00	#DIV/0!	#DIV/0!	53.73	66%	34%															
0.00	#DIV/0!	#DIV/0!	31.60	57%	43%															
0.00	#DIV/0!	#DIV/0!	17.32	97%	3%															
0.00	#DIV/0!	#DIV/0!	18.00	100%	0%															
0.00	#DIV/0!	#DIV/0!	1.00	0%	100%															
0.00	#DIV/0!	#DIV/0!	440.67	81%	19%															

Compliments and Complaints

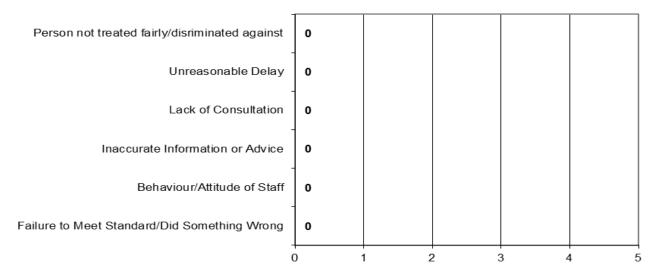
Customer Complaints by Service Area - year to date



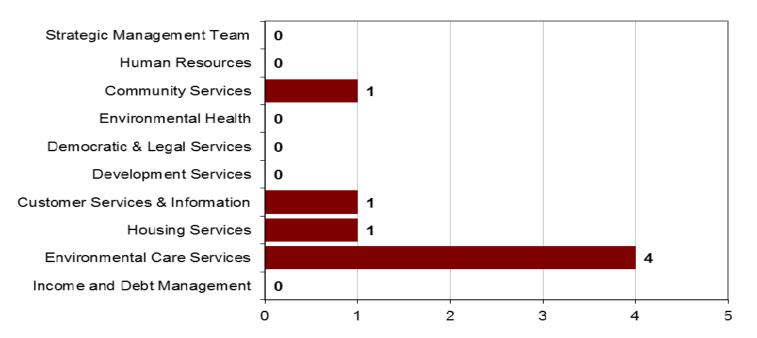
Customer Complaints by Category - year to date



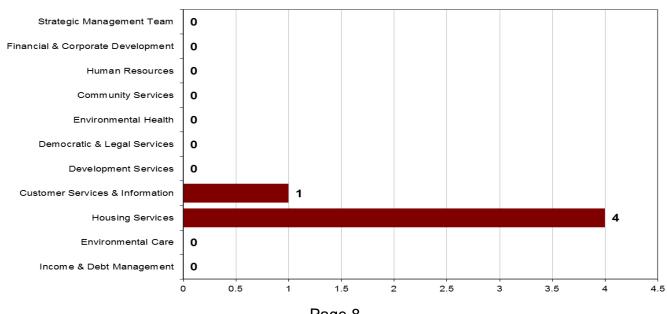
Reason for Process Failure/Service Failure Complaints - year to date



Number of Compliments - Year to date

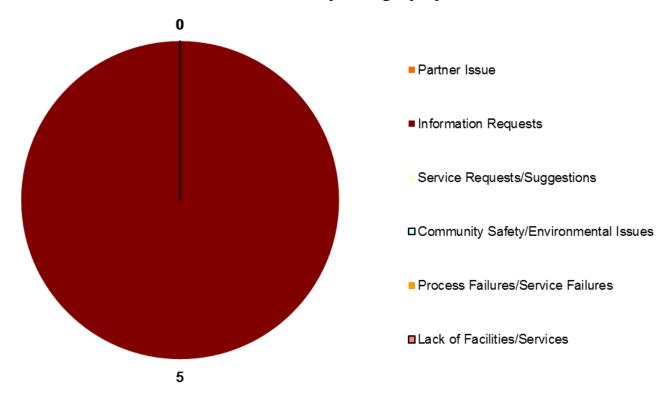


Number of MP Queries per Service Area - year to date

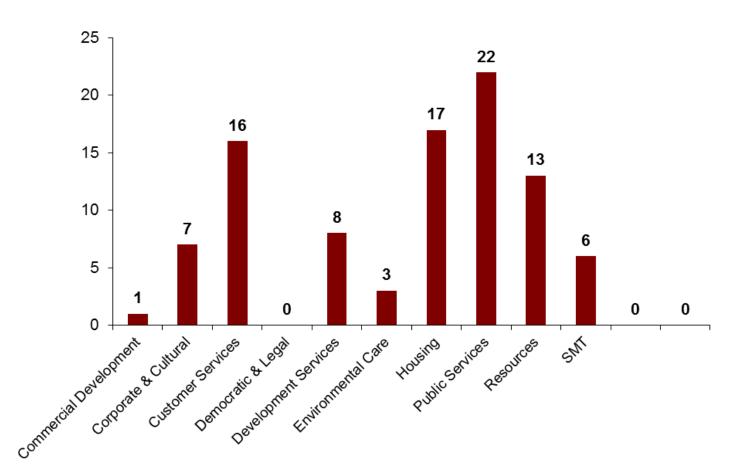


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Total Number of MP Queries By Category - year to date



Total FOI requests received by Service Unit - year to date



Summary of Internal Audit Reports Published

No Internal Audit reports have been published since the last update in the April Key Performance Information Booklet.

An update on all Internal Audit reports completed in 2016/17 can be found within an Internal Audit Report found elsewhere on the meeting's agenda.

Kettering Borough Training – Performance Update

Table 1: Apprenticeship Success Rates at May 2017

Overall Success Rate Timely Success Rate

National Rate 2014-15	KBT 2015-16	KBT 2016-17
72%	80%	80%
59%	71%	74%

KBT Apprenticeship performance is benchmarked against national performance data release at the end of the contract year.

Overall success: % of all KBT Apprenticeship leavers who successfully completed their Apprenticeship.

Timely Success: % of all KBT Apprenticeship leavers who completed their Apprenticeship within the designated time.

Table 2: Study Programme Success Rates May 2017

		Jul-15	Jul-16	May-17
	Starts	159	58	47
	Achievers	90	30	32
Study Programme	Success Rate	57%	52%	68%
Study Programme	Completers	124	47	36
	Retention	78%	81%	77%
	Achievement	73%	64%	89%

NB numbers relate to qualification/learning aims not numbers of learners.

There are three success rates: the Success Rate (achievers vs all starts), the Retention Rate (completers vs all starts) and the Achievement Rate (achievers vs completers).

Table 3: Apprenticeship and Study Programme Starts at May 2017

		May-16	May-17
	16-18	19	30
Apprenticeship	19+	48	63
	Total	67	93
Study Programme	16-18	27	18

Number of learners who have started either an Apprenticeship or Foundation Learning programme through KBT this contract year.

Table 4: Apprenticeship and Study Programme 'In Learning' number at May 2017

	May-16	May-17
Apprenticeship	124	116
Study Programme	22	7

Average in Learning: Average number of learners we have in funding at any one time throughout the contract year.

Contract years run August - July

*16-18 year olds Not in Education, Employment or Training

Agency Staffing Summary by Service Area

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Service Area	2016/17 Expenditure Full Year £000	2017/18 Expenditure (Apr-May) £000	2017/18 Expenditure Full Year £000	Comments
Corporate & Cultural Services	170	29	169	Agency Cleaners and Graphic Designer.
Customer Services	143	11	35	Maternity cover for Reception posts. Temporary staff used to to cover Benefit Assessor posts due to uncertainty around
Democratic Services	41	2	44	Cover for Property Solicitor post and Contract
Commercial Development	74	0	46	Cover for Head of Service position.
Public Services	54	-	ı	
Resources	113	18	129	Temporary Finance cover, Procurement consultant and cover for vacant Commercial
Development Services	34	5	9	Cover for Development officer post
Environmental Care	294	46	145	Agency used to cover Health and Resilience while service is reviewed and temporary
Housing	136	21	194	Agency staff used to cover homelesssness.
HRA - Admin	273	29	230	Cover for Vacant Posts.
HRA - Property	385	46	401	Cover for Vacant Posts and Responsive Works.
	1,717	207	1,402	

Questions Log

Questions raised at Committee on 10th June 2009:

With reference to NI 195, what is the difference between litter and detritus?

Litter

There is no statutory definition of litter. The Environmental Protection Act 1990 (s.87) states that litter is 'anything that is dropped, thrown, left or deposited that causes defacement, in a public place'. This accords with the popular interpretation that 'litter is waste in the wrong place'.

However, local authority cleansing officers and their contractors have developed a common understanding of the term and the definition used for NI 195 (and for the LEQSE) is based on this industry norm.

Litter includes mainly synthetic materials, often associated with smoking, eating and drinking, that are *improperly* discarded and left by members of the public; or are spilt during waste management operations.

Detritus

There is no statutory definition of detritus, however, local authority cleansing officers and their contractors have developed a common understanding of the term and the definition used for the NI 195 (and for the LEQSE) is based on this industry norm.

Detritus comprises dust, mud, soil, grit, gravel, stones, rotted leaf and vegetable residues, and fragments of twigs, glass, plastic and other finely divided materials.

Detritus includes leaf and blossom falls when they have substantially lost their structure and have become mushy or fragmented.

For Council tax and NNDR collection can we provide information to show whether we will achieve the year end target?

For both LPI 9 and LPI 10 a profile target is now included in the performance report to show whether performance is on target each month. This is to help indicate performance for the year. For example if we are achieving the monthly profiled target then the year end target will be achieved.

Questions raised at Committee on 28th September 2010

Why are lower percentages better for NI 195a-d?

There had been some confusion around NI 195a-d and why lower percentages are better. The indicators highlight the % of land/highways that have levels of litter / detritus / graffiti / flyposting that are unacceptable, meaning that a lower figure represents cleaner streets, which of course is more desirable.

Questions Log

Questions raised at Committee on 28th September 2010

Can a year end estimate for the number of affordable homes be included?

Year end estimates for the number of affordable homes expected in the year have also been included.

Questions raised at Committee on 25th September 2012

What do the volume figures mean in the Performance Update?

In response to a member query, volume figures were added to relevant performance indicators in 2011 to give context to the data. Here is the breakdown for what the figures represent for each of the indicators:

- NI 157a Number of major planning applications processed in 13 weeks / Total number of major planning applications received
- NI 157b Number of minor planning applications processed in 8 weeks / Total number of minor planning applications received
- NI 157c Number of other planning applications processed in 8 weeks / Total number of other planning applications received
- LPI 78a Number of days to process new claims / Number of new claims received
- LPI 78b Number of days to process change in circumstances / Number of change of circumstances received
- MPI 8 Number of invoices paid on time / Number of invoices received
- LPI 204 Number of appeals against authority's decision to refuse planning applications / Total number of rejected planning applications

Questions raised at Committee on 3rd November 2015

How is the target for NI 154 calculated?

NI154 is actually an annual figure which is calculated by a physical count of all new houses on each site at year end (March 2016) so there isn't any in year figures to provide for 2015/16.

The council are required to deliver 10,400 homes over a 20 year period between 2011 – 2031, which equates to approximately 520 dwellings per year.

Any shortfall is then required to be built in the next 5 year period, so for 2015/16 in addition to the 520 required there will also be 70 extra homes required to achieve the shortfall.

The 2015/16 data will therefore be available early in 2016/17.

Amendments Log

Performance Update

The following indicators have been removed from the performance report as they are no longer collected:

LPI 79a - % Benefits cases processed correctly

LPI 71a - The proportion of people paying Council tax by direct debit

LPI 71b - The proportion of people paying NNDR by direct debit

LPI 2a - Equality Standard for Local Government

NI 179 - Value for money - total efficiency gains for the year

NI 185 - % year on year reduction of CO² from Local Authority operations

NI 188 - Adapting to climate change

Staff Sickness Summary: Issue 46 - June 2012

Following a request at the previous Monitoring & Audit Committee the 'LPI 12 - FTE Days Lost Due to Sickness Absence' and the 'FTE Days Lost Due to Sickness Absence - %age split between medically & self certificated' graphs have been removed.'

Fraud Prosecutions and Sanctions: Issue 50 - April 2013

Fraud Prosecutions and Sanctions has been added to this and future booklets, for member information.

Kettering Borough Training - Performance update: Issue 51 - June 2013

A regular report on the performance of Kettering Borough Training will be included in each edition of the Key Performance Information Booklet.

Kettering Borough Training - Performance update: Issue 55 - April 2014

In this month's performance update, the following information should be considered:

- Table 3 Study Programme replaced Foundation Learning from 1st August 2013.
 - New academic year started 1st August 2013 there have been 34 starts so far and no leavers.
- Table 4 Starts and Average-in-learning comparisons are between Foundation Learning and Study Programme.

Staff Sickness Summary: Issue 55 - April 2014

As of August 2013, the sickness figures for Customer Services and Information Technology have been split to create a separate row for Information Technology. Data from April - July for Customer Services shows combined figures for Customer Services and IT, however separate backdated data for the service areas is unavailable so there are no figures displayed in Information Technology's sickness row. This does not effect the overall Council figures.

Amendments Log

Housing Rent Arrears Graphs: Issue 58 - November 2014

The Headline Arrears Performance and the 9 Week Moving Average graphs have now been consolidated into one graph showing all of the data at once.

Fraud Prosecutions and Sanctions: Issue 58 - November 2014

Civil Penalties have been added to the sanctions shown relating to fraud. The values of these are included in the tally for the Value column.

Staff Sickness Summary: Issue 59 - January 2015

Following a request at the previous Monitoring & Audit Committee the 'LPI 12 - FTE Days Lost Due to Sickness Absence' table has been reinstated.

Fraud Prosecutions and Sanctions: Issue 61 - June 2015

The data that was presented in the Fraud Prosecutions and Sanctions section is no longer a function of the Council, and so has been removed. It has been transferred to DWP and therefore is no longer monitored or reported by Kettering Borough Council.

Agency Staffing Summary by Service Area: Issue 62 - September 2015

At Monitoring & Audit Committee Meeting on 23/07/15, members requested additional information on agency expenditure following the Annual Internal Audit Report for 2014/15.

Performance Update: Issue 64 - January 2015

The data for 'LPI 204 - % of appeals against authority's decision to refuse planning applications' has been updated to include the breakdown of the volume.