

## KETTERING BOROUGH TENANTS' FORUM

Thursday 8<sup>th</sup> September at 6.30pm  
Council Chamber, Municipal Offices  
Kettering Borough Council

Committee Administrator: David Pope (01536) 535661  
Email: [davidpope@kettering.gov.uk](mailto:davidpope@kettering.gov.uk)

## AGENDA

1. Apologies
2. Declarations of Interests\*
  - Disclosable Pecuniary Interests
  - Personal Interests
3. Minutes of the meeting of the Forum held on 14<sup>th</sup> July 2016 to be approved and signed by the Chair (**attached**)
4. Matters arising from the minutes
5. Matters raised by Tenants' Forum Representatives
6. Discussion Item
  - Tenancy Sustainment Review Leona Mantle
7. Information Items
  - Implementation of Sterile Environment Policy Leona Mantle & Darren Ibell
  - HRA Capital Programme Update Darren Ibell
8. Feedback
  - Feedback from Housing Tour 2016 Leona Mantle
  - Connect Leona Mantle
  - Tenant Overview and Scrutiny Panel Martyn Lund
9. Any Other Business
10. Prize Draw
11. Date of Next Meeting – 13<sup>th</sup> October 2016

Working with and on behalf of local people

- \* *Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.*

## **Fire Alarm**

All meetings shall be adjourned immediately on the sounding of the fire alarm. The alarm is a continuous two-tone siren. On hearing the alarm please leave the building by the nearest emergency exit. There are emergency exits at both ends of the corridor outside the meeting rooms. On leaving the building please cross the car park and assemble on the grassed area by the church. Do not attempt to drive out of the car park as this may impede the arrival of emergency vehicles. Please do not return to the building until you are told it is safe to do so by a Council employee.

## **Toilets and Baby Changing Facilities**

There are toilets and baby changing facilities in the corridor off the main entrance to the building you came through to get to the meeting room. The Council actively supports breastfeeding mothers. If you wish to use a private area please ask a member of staff.

## **Access for Disabled People**

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

## **No Smoking**

Smoking is not permitted in the Municipal Offices.

*The membership of this Committee is:*

Cllr James Burton (Chair), Cllr June Derbyshire, Cllr Maggie Don,  
Cllr David Howes, Cllr Clark Mitchell and Cllr Mike Tebbutt

Substitutes:-

Cllr Mark Dearing, Cllr Anne Lee, Cllr Mick Scrimshaw, Cllr Karl Sumpter,  
Cllr Margaret Talbot and Cllr Lesley Thurland