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| **JOINT DELIVERY COMMITTEE FOR**  **NORTH NORTHAMPTONSHIRE** |
| **Meeting held: 12th August 2015**  **at Kettering Borough Council** |

**Present:** Councillor Russell Roberts (Kettering) (Chair)

Councillors Tom Beattie (Corby); Paul Bell (Wellingborough); David Brackenbury (East Northamptonshire); Elise Elliston (Corby); Brian Emerson (Wellingborough); Bob Eyles (Corby); Andre Gonzalez de Savage (Northamptonshire CC); David Jenney (East Northamptonshire); Steven North (East Northamptonshire) and Jonathan West (Kettering)

**Also Present:** John Campbell (Chief Executive Borough Council of Wellingborough)

David Cook (Chief Executive, Kettering Borough Council)

Norman Stronach (Chief Executive, Corby Borough Council)

Martin Hammond (Deputy Chief Executive, Kettering Borough Council)

Adrian Arnold (Joint Delivery Unit)

Rob Harbour (Kettering Borough Council)

Julie Thomas (Borough Council of Wellingborough)

Iain Smith (Corby Borough Council)

Rob Temperley (Corby Borough Council)

Hilary Chipping (SEMLEP)

Sajeeda Rose (NEP)

Anne Ireson (Committee Administrator)

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| **15.JDC.1 ELECTION OF CHAIR**  **RESOLVED** that Councillor Russell Roberts of Kettering Borough Council be elected Chair of the Joint Delivery Committee  **15.JDC.2 APPOINTMENT OF DEPUTY CHAIR**  **RESOLVED** that Councillor Tom Beattie of Corby Borough Council be appointed Deputy Chair of the Joint Delivery Committee. | Action |
| **15.JDC.3 APOLOGIES**  Apologies were received from Councillor Lloyd Bunday (Kettering); Councillor Martin Griffiths (Wellingborough); David Oliver (East Northamptonshire) and David Reed (East Northamptonshire). |  |
| **15.JDC.4** **TERMS OF REFERENCE**  A report was submitted which sought approval of Terms of Reference for the North Northamptonshire Joint Delivery Committee.  Members noted that the draft Terms of Reference approved in January did not include certain operational matters, and therefore a revised draft Terms of Reference had been drafted.  During discussion, the following two amendments to the draft document were put forward for consideration:-   * With regard to the heading “Ownership and Commitment” in the Terms of Reference it was proposed that the wording be changed to: *“To ensure that the local authority partners maintain a shared vision for the urban extensions and that this is fully understood by local communities, residents and businesses, other public sector agencies, government departments, developers, service providers and contractors.”* * It was proposed that the wording of the relative function of a Joint Delivery Unit be amended to *“to support the negotiation of S106 developer contributions and inform CIL policies from the urban extensions”*   **RESOLVED** that the documents “Functions of a Joint Delivery Unit” and “Functions of a Garden Communities Joint Committee (Terms of Reference)” be amended as proposed and recommended for approval by partner authorities | ALL |
| **15.JDC.5 GARDEN COMMUNITIES CAPACITY BID**  A report was submitted which set out the contents of the capacity bid, the terms of the award made and the progress to date in using the capacity funds. £300,000 had been received by Kettering Borough Council, as the accountable body, in mid-June, with a further £450,000 being due in August upon satisfactory completion of a series of key milestones.  It was noted that good progress was being made on the Delivery Plan. The Utilities Study was moving forward and discussions were being held with NHS England and Nene Commissioning Group on key issues in relation to the Health Services Study.  During debate, members were advised of comments made at the recent LGA Conference by the Chief Executive of NHS England in connection with investment in Garden Communities. It was felt that an opportunity may exist for the Committee to undertake some work with NHS England in this respect. It was noted that information had been received from NHS England seeking bids for funding to better integrate health into urban extensions. Individual local authorities would be consulted on making a bid.  It was felt that enough had been done to secure the second part of the award and the progress being made against key milestones and other aspects of the bid was noted. | Action |
| **15.JDC.6 DELIVERY PLAN FOR NORTH NORTHAMPTONSHIRE**  A report was considered which outlined the commissioning of a delivery plan to support and guide the work of the Joint Delivery Unit.  The Delivery Unit Manager reported that work on the delivery plan was progressing at a good speed, the contract for the preparation of the delivery plan having been awarded to Aspinall Verdi. It was anticipated that work would be completed in September, with conclusions being presented to the next meeting of the Committee.  Discussions were held on the frequency of meetings and it was noted that it was anticipated these would be held quarterly, with the next meeting being held in October.  Debate was held on the need for the delivery plan to focus on all aspects of SUEs with jobs and infrastructure being delivered early, rather than place a heavy emphasis on housing. It was noted that the responsible growth agenda had always been predicated on bringing forward balanced communities, with the Committee’s terms of reference including a very clear statement in this respect.  It was felt to be useful for the consultants’ attention to be drawn to the Core Spatial Strategy (CSS) which was currently under review, to ensure that links were made between the Delivery Plan and the CSS, which emphasised all key aspects of the delivery of SUEs, including housing, jobs, education, health and green spaces. | Action  JDU  (AA) |
| **15.JDC.7 URBAN EXTENSIONS**  Presentations were given by Rob Temperley (Corby), Rob Harbour (Kettering) and Julie Thomas (Wellingborough) on urban extensions in each of the areas.  *(Copies of the presentations are available on Kettering Borough Council’s website at:-*  <http://www.kettering.gov.uk/meetings/meeting/1374/joint_delivery_committee_for_north_northamptonshire>  During discussion on the presentations, the following points were made:   * The potential for developers to seek revisions to S106 agreements might dilute the percentage of affordable housing on developments * The importance of delivering a mix of starter, family and retirement homes was stressed * A good quality of life for residents was essential and should be looked at very carefully, with properties designed for long-term living * More people now worked from home, and properties should be suitable to accommodate home-working * Kettering was to be commended on securing reasonable sums of money through a roof tax, and other local authorities should aspire to a similar formula |  |

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| **15.JPC.08 COMMUNITY ENGAGEMENT**  A report was submitted which outlined practices regarding community engagement in North Northamptonshire and sought views on whether the Committee wished to:    (a) implement a consistent ‘North Northamptonshire’ approach to community engagement; or  (b) focus on supporting existing district initiatives, which varied significantly in their scope  Current engagement activities were outlined as follows:-  Kettering  An East Kettering newsletter was circulated regularly to approximately 10,000 properties in the vicinity of the development and nearby villages. A Liaison Forum had also been set up, consisting of borough and county councillors, parish councils and interest and community groups. Meetings were also attended by developers and public agencies.  East Northamptonshire  Community engagement was providing difficult to achieve at the present time, as the development sites were still emerging. It was proposed to wait until the CSS Review was complete. There would however, have to be a sea-change in relation to consultation on the Rushden SUE proposals.  Corby  Corby had found an incremental approach to community engagement had been useful, working with existing communities, as it was important that local people understood the issues that needed to be addressed. 3000 houses had been built in Oakley Vale since 1999, with community engagement culminating in the setting up of a community association based in a Community Centre.  From discussion on various methods of community engagement, it became clear that each local authority would not be looking for the same approach as each site and its surrounding area was different. However, it was felt that it would be useful to develop some guiding principles and techniques to inform community engagement and thus ensure a coherent set of proposals were drawn up that would serve the same purpose across all local authorities.      It was felt that Chief Executives of all authorities should think about how the Committee could develop some principles and a range of techniques for community engagement that would ensure both consistency and the need to tailor different solutions to each local area. | Action  Action  ALL |
| **15.JPC.09 STAKEHOLDER GROUP – NORTH NORTHAMPTONSHIRE**  A report was submitted which sought approval for the establishment of a stakeholder group which brought together all the main players in the delivery of urban extensions in North Northamptonshire.  The existing stakeholder group at Kettering was supported by and chaired by the HCA, meeting every two months, and had worked well as a partnership between a number of agencies to keep infrastructure and key issues moving forwards. It was noted that the group had help secure central government support for a new Junction 10A on the A14, as well as tackling major blockages.  It was suggested that a North Northants Stakeholder Group could comprise:-   * Representatives from the five local authorities * Representatives of developers and housebuilders * HCA, SEMLEP and NEP * BISS, CLG, DfT and Highways England * Anglian Water * JPU and JDU Managers   **RESOLVED** that the HCA be asked to establish a North Northants-wide stakeholder group on the basis of the proposals above. | KBC  (MH) |
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| **15.JPU.10 DATES OF FUTURE MEETINGS**  The following provisional dates were agreed for future meetings:  Thursday, 22nd October 2015 (Corby)  Wednesday, 20th January 2016 (Venue TBA)  Tuesday, 19th April 2016 (Venue TBA) |  |

The meeting started at 7.00 pm and ended at 8.20 pm

Signed ………………………………………

Chair

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