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PAPER 4
SUBMISSION FOR ESTABLISHING THE SOUTH WEST KETTERING (HEADLANDS COMMUNITY) NEIGHBOURHOOD FORUM

The following explains how the Forum meets the legal requirements

The current membership of the Forum is attached. It comprises 94 individuals

The membership includes

One business representative

Mrs Annette Armer FCA of Smith Hodge and Baxter

One Councillor

Cllr Maggie Don

The SOUTH WEST KETTERING (HEADLANDS COMMUNITY) NEIGHBOURHOOD FORUM is established for the express purpose of promoting or improving the social, economic and environmental wellbeing of an area that consists of the Headlands as the spine and bounded by (but excluding) the London Road, Bowling Green Road, Station Road and including St Michael's Road to the south east (See proposed neighbourhood area map)

Membership is open to all individuals who live and work in the area, ward councillors and individuals who are elected members

The initiating Group started discussions with the KBC Councillors and the Ward NCC Representative. This was followed by conversations with the Planning Officers of KBC. From these initial discussions the proposed neighbourhood area was drawn up. The specific boundary has been refined in conjunction with KBC officers. The area is predominately residential. There is a mix of housing types with the majority privately owned. There is a group of professional service companies, three schools, a small retail presence, two religious centres and a care home and sheltered accommodation. The Forum has a representative of the professional service companies and the schools.

The following actions were taken to introduce the idea of the Forum and start the engagement process

Residents

All houses in the Area were leafleted and invited to attend the inaugural meeting of the Forum on 27th March. The leaflet drop contained a letter explaining the purpose of the Forum, a set of questions and answers about Neighbourhood Planning, a draft Constitution and the proposed area boundaries

Business and Retail

All businesses in the area were leafleted and invited to attend the inaugural meeting of the Forum on 27th March. The leaflet drop contained a letter explaining the purpose of the Forum, a set of questions and answers about Neighbourhood Planning, a draft Constitution and the proposed area boundaries. There was limited response to this initial approach

Schools

The three Schools were contacted and a meeting held with the Business Manager of Bishop Stopford, a major secondary school. At this stage the schools are represented by Bishop Stopford

Religious Centres

There is one Masjid housing the Kettering Muslim Association (KMA) and one Church of England church (St Michael's). Initial contact was attempted with the Chairman of the KMA and the Vicar of the Church but did not elicit a response. Follow up with the Church of England has discovered that the Vicar (Reverend Barrington) is leaving and we will contact the new Vicar when appointed. A second approach to KMA has not elicited a response. We will continue to try to make formal contact

First Forum

The first Forum was held on 27th March and 53 individuals attended including Cllr Maggie Don and Mrs Annette Armer FCA. There were a number of apologies. Those attending declared that there are no conflicts of interests. The total membership is currently 95 individuals (See separate list). The draft constitution was adopted with one minor amendment. A Management Committee was also established. A discussion over the proposed neighbourhood area took place and the meeting adopted the area unanimously

Representation

Members were surveyed in terms of which decade they were born in.

In terms of age profile the general population of the area in the 2011 census shows the following age profile for those between 18 and 95 and the Members of the Forum age profile. We accept there is a skewing towards an older age group and our efforts will be directed to input across all age ranges.

Age Band	Percentage Extracted from Kettering 007C and 009B SOA Lower Level Census 2011	Forum Percentage as of 27/3/2015
18 - 24	8.6	5.3
25 - 44	25.1	21.3
45 - 64	26.2	22.8
65 - 84	15.5	45.6
Over 85	4.1	7.1

There is an ethnic minority represented on the Forum (Chinese)
At this stage 74% of the streets are covered by Forum Members.

Other Neighbourhood Forums

We are not aware of any other Forums in the immediate vicinity. The town of Rothwell has set up a Forum to progress their plan and we will learn from the work they have undertaken as appropriate to our area.