

**NORTH NORTHAMPTONSHIRE JOINT DELIVERY COMMITTEE**

**1. Terms of Reference**

*Overall scope*

To provide democratic oversight and partner support for the delivery of the following urban extensions and associated infrastructure, which make up the North Northamptonshire Garden Communities programme:-

	<b>Development</b>	<b>Number of homes</b>
Consented	Kettering East	5,500
	Priors Hall, Corby	5,100
	Stanton Cross, Wellingborough	3,100
	Wellingborough North	3,000
	<b>Total</b>	<b>16,700</b>
Potential	Corby West	4,000
	Rushden East (East Northants)	2,500
	Weldon Park (near Corby)	1,000
	Rothwell North (Kettering Borough)	1,000
	<b>Total</b>	<b>8,500</b>

*Quality and stewardship*

To ensure that the development of the various urban extensions adheres to agreed delivery standards in terms of design, build quality, sustainability, security and inter-connectivity, in accordance with the principles of the garden cities initiative.

To ensure arrangements for long term stewardship for the communities are in place as they develop.

*Inter-connectivity and coherence*

To ensure that the various urban extensions are complementary to each other and the towns to which they are attached, work together as a coherent entity and serve to benefit the existing communities in which they are located.

*Ownership and commitment*

To ensure that the local authority partners maintain a shared vision for the urban extensions, and that this is fully understood by other public sector agencies, government departments, developers, service providers, contractors, local communities, residents and businesses.

To champion the garden communities concept within the area and beyond it.

To ensure long term community engagement is embedded in the development and delivery process and develop ways in which community ownership of land and assets can be enabled.

#### *Infrastructure*

To support sustainable energy provision and facilities, sustainable highway and transport solutions, strategic green infrastructure, sustainable and low impact utility provision and integrated employment, education, health and community facilities within and beyond developments.

To consider how to overcome any blockages to the timely delivery of development.

To secure appropriate levels of developer contributions towards infrastructure.

To be creative about drawing in resources and capacity from other sources to ensure a greater level of infrastructure is available than relying on developer contributions alone.

#### *Financial accountability*

To be accountable for the allocation of dedicated public funds for infrastructure projects and to ensure their effective management and utilisation.

To be accountable for the effective use of capacity funds to ensure that delivery takes place without delays.

#### *Liaison*

To be the statutory body with which government and other partners liaise.

## **2. Membership**

The Joint Delivery Committee shall have the following membership:-

- (i) Three members from each of the following local authorities:-
  - Corby
  - East Northamptonshire
  - Kettering
  - Wellingborough
- (ii) One member from Northamptonshire County Council

### **3. Election of Chair/Appointment of Deputy Chair**

The Joint Delivery Committee shall elect a Chair and appoint a Deputy Chair at its first meeting

### **4. Meetings**

The Joint Delivery Committee shall meet quarterly and a schedule of meetings agreed at the first meeting each calendar year. Additional meetings may be held as and when required.

Members of authorities as defined at (2) above shall be allowed to contribute items to the agenda of any meeting. Agenda items should be submitted to the Joint Delivery Committee administrator at least three weeks prior to the date of the meeting at which they are to be considered.

Decisions of the Committee shall be decided by the majority of members present and voting.

Each authority may appoint one substitute to attend in the absence of any of the members of that authority.

Meetings shall be held in public, with three minutes allocated to any member of the public who wishes to speak on any item on the agenda. The Chair of the Committee may require that only one speaker be allowed to speak on behalf of any deputation present at the meeting.

Agendas shall be published at least five clear working days before each meeting and reports and minutes shall be available on each participating authority's website.

### **5. Officer Support**

The Committee shall be supported by the following officers:-

- The Chief Executives of each of the member authorities
- The Heads of Planning of each of the member authorities
- The Delivery Unit Manager or team member as appropriate
- Joint Planning Unit Manager
- Members of the Officer Steering Group
- Assistant Manager - Highways, Transport and Infrastructure

Committee Administration responsibilities shall be shared between member authorities.

## **6. Financial Affairs**

Kettering Borough Council is the accountable body for monies received to date.

## **7. Legal Status**

The Committee has no formal status in terms of the delivery of any local authority functions, unless a decision is taken by member authorities to delegate any functions to it.

## **8. Ethical Standards**

The Joint Delivery Committee and supporting officers shall conduct themselves in accordance with the seven principles of public life, namely:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership