

Monitoring and Audit Committee

Date:	Tuesday, 28 th January 2014
Time:	7.00pm
Venue:	Committee Room, Municipal Offices.
Committee Administrator	Amy Nimmo (01536) 534391 e-mail: amynimmo@kettering.gov.uk

AGENDA

1. Apologies
2. Minutes of the meeting of the Committee held on 12th November 2013 to be approved as a correct record and signed by the Chair.
3. Declarations of Interest*
 - Disclosable Pecuniary Interests
 - Personal Interests
4. Any matters referred to the Committee for a decision in relation to a call-in to be considered.
5. Any responses of the Executive to reports of Scrutiny Committees to be considered where appropriate.
6. The Chair of the Committee to ask members of the public present if they wish to speak on any public items on the Agenda.
7. Any items of urgency the Chair decides should be considered.

8. Reports

<u>Ref.</u>	<u>Report</u>	<u>Presented By</u>
A1	KPMG External Audit Reports: a) Annual Audit Letter 2012/13 b) Certification of Grants 2012/13 c) Financial Statements Audit Plan 2013/14	KPMG
A2	Budget Scrutiny <i>(please bring your copy of the budget report to the meeting which was circulated to you 13.1.2014)</i>	Mark Dickenson
A3	Voluntary Sector Service Level Agreements – Monitoring Report	Carole Stephenson
A4	Key Updates (requested at the previous meeting) a) Welfare Reform b) Residents Parking <i>These will be verbal updates supplemented by a short presentation</i>	Julie Trahern Shirley Plenderleith
A5	Key Performance Information Booklet	Guy Holloway
A6	Work Programme	Graham Soulsby

** Members are asked to make any declarations of financial or other interests they may have in relation to items on this agenda. Members are reminded to make a declaration at any stage throughout the meeting if it becomes apparent that this may be required when a particular item or issue is considered.*

*** If a member of the Committee has a question on any matter arising from this item, it would be appreciated if they could contact Amy Nimmo so that an update can be provided at the meeting.*

The membership of this Committee is: -

Councillors Jonathan West (Chair), Eileen Hales (Deputy Chair), Maurice Bayes, Scott Edwards, David Howes, Cliff Moreton Michael Tebbutt

Substitutes who may be appointed are: -

Councillors Maggie Don, Alan Mills, David Soans and Margaret Talbot

Fire Alarm

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Toilets

There are toilets in the corridor off the main entrance to the building you came through to get to the meeting room.

Facilities for Babies and Children

If you wish to use a private area to feed your baby please ask a member of staff. There are changing facilities in the corridor off the main entrance adjacent to the toilets.

Access for Disabled People

There are allocated parking bays outside the main entrance to the Municipal Offices for disabled people. The meeting rooms are located on the ground floor and access is gained for wheelchair users via the main entrance. If you require assistance, please ask the attendant on duty in the reception area.

No Smoking

Smoking is not permitted in the Municipal Offices.

Private and Confidential Items

The press and members of the public can be excluded from business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of *the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972*. The reason for discussing the issue in private is indicated on the Order of Business.