

BOROUGH OF KETTERING

	COUNCIL	Item 7	Page 1
Report Originator	Martin Hammond Deputy Chief Executive	<i>Fwd Plan Ref No:</i> A13/022	
Wards Affected	Ise, Barton, Burton, Avondale Grange and Buccleuch and Queen Eleanor	18th December 2013	
Title	FUTURE STRUCTURE OF THE EAST KETTERING LIAISON FORUM		

Portfolio Holder: Councillor Christopher Lamb

1. PURPOSE OF REPORT

To seek Council approval for proposed changes to the Constitution and Terms of Reference of the East Kettering Liaison Forum.

2. INFORMATION

- 2.1 On 18th July 2013, members of the East Kettering Liaison Forum were informed that a review of the East Kettering Liaison Forum Constitution and Terms of Reference was due to be undertaken to ensure that it continued to meet the Council's requirements now that work on site was about to begin.
- 2.2 On 30th July a consultation letter was sent out to all full and associate members of the Forum, Borough Councillors and all Kettering district County Councillors, together with a document outlining proposals for how the membership and constitution of the Forum might be refreshed. The consultation period ran from 1st August to 2nd September 2013.
- 2.3. Consultation responses from eight respondees, plus comments made at the meeting of the Forum on 10th September 2013 are attached as Appendix 1. A report on the future structure of the Forum was also considered at the meeting of the Executive Committee held on 16th October 2013. The report and relevant minute of that meeting is attached as Appendix 2.
- 2.4 The Constitution and Terms of Reference of the East Kettering Liaison Forum is attached as Appendix 3 with proposed changes highlighted. If approved, the new Constitution will come into effect on the 1st January 2014.

4. CONSULTATION AND CUSTOMER IMPACT

- 4.1 The East Kettering Liaison Forum promotes and underpins efficient communication with communities and promotes participation and discussion to support the Council's decision-making process.
- 4.2 The consultation period ran from 1st August to 2nd September 2013.

BOROUGH OF KETTERING

	COUNCIL	Item 7	Page 2
--	---------	-----------	--------

5. POLICY IMPLICATIONS

The efficient structure of the Forum will ensure its continued effectiveness in supporting the Council's priorities and strategic aims in respect of Sustainable Communities, the Environment and Community and Rural Issues.

6. RECOMMENDATION

That the revised Constitution and Terms of Reference of the East Kettering Liaison Forum, as set out in Appendix 3 of the report, be approved, to take effect from 1st January 2014.

Previous Reports/Minutes:

East Kettering Liaison Forum	18.7.13 (Minute No. 13.EKLF.15)
East Kettering Liaison Forum	10.9.13 (Minute No. 13.EKLF.27)
Executive Committee	16.10.13 Item 13 (Minute No. 13.EX.38)

Background Papers

Consultation responses

Contact Officer: Anne Ireson